

Friends of Moorlands Meeting Minutes

Tuesday 22nd January 2019

Sarah thanked everyone for coming.

1. Present & apologies

Present – Caroline Nash, Sarah Loveridge, Louise Rankin, Gemma Waring, Leanne Jenks, Jennifer Gale, Victoria Roe, Natalie Smith

Apologies- Carol Hunt, Andy Venn

2. Review and approval of last meetings minutes

Minutes approved from June 2018 meeting – SL signed off

3. Matters arising from minutes

None.

4. Success of last year's events

Pamper Evening

SL said she thought the pamper evening was a great success, more people than previous year turned up which was great. Had good feedback from parents that attended, although some said maybe an earlier time so younger children can come. But it's difficult to set up/start much earlier especially if need outside stalls to set up. LR said the time will never suit everyone.

Christmas

SL thought that the various events over Christmas were busy but a great success, especially the shop. The different room used for the shop actually worked out better, all in 1 room with enough space for 3 helpers plus class TA. Children seemed to have a good time and liked the various gifts. Made a good amount of money – VR will advise in financial report

5. Financial Report

VR ran through report – see copy attached.

All pleased with the Christmas profit, the shop was up on last year, wrapped 668 presents.

Total profit for the year was £1335.26

SL advised the profit made from the Christmas FOM cake sale will go towards buying gloves, bags etc for the cake sales.

LR advised the scrap store renewal is ready to go next time a staff member visits.

6. Cake sale dates

Remaining cake sale dates confirmed:

25th March – Year 4/5

20th May – Year 1/2

Year 2 still have money left from last year to spend, VR advised she is happy to approach teachers herself.

JG asked if parents can have an update on cake sale profits? LR did do a parent mail in September. However, SL said that CN can do an update with profits, maybe at end of year. VR suggested a FOM newsletter.

GW can also put updates on FOM page on website.

7. Update on yellow vests

SL updated re Hi-Viz vests. Both Drew Smith and her Dad (who works in the trade industry) have agreed to donate yellow vests.

100 vests from her Dad's company with small GB logo printed on them – printing included.

60 vests from Drew Smith – FOM must arrange printing with company logo and Drew Smith also require a photo. LR will speak to Rachel Wright. LR also advised printing cost of £2.50 per jacket and if we only get half printed (30 jackets) then it's £75 cost to FOM.

SR needs approval to go ahead. GW advised that Rachel is waiting for Sarah Harrison to check school regulations before going ahead. SR suggested a dress down day to cover costs but all agreed there is enough money in pot to cover it.

GW requested some small adult sizes for the vests to cover the older children in the school. SL will request various sizes.

8. Easter

SL asked if everyone happy to go ahead with the same as last year? It seemed to work well. Everyone agreed. Last year we spent £70.77 on eggs and £68.96 on prizes so total cost £146.83

It was agreed a maximum spend on this year's Easter is £200.

SL knows someone who can pre-order the same chocolate eggs as last year and will arrive all wrapped up which is better for storage.

There should be 30 in a tray so she will order 13 trays – total 390 chocolate eggs. Alternative for any allergies will be brought separately. GW will check with office re what type of allergies and how many.

Games worked well last year, LR will sort these again. JG will check in Tesco for large eggs for prizes. Need 14 eggs – 1 per class.

4 bunnies also needed for 'Name the Bunny' game – LR will check these.

Friday 5th April is last day of term so will go eggs and games then.

9. Disco

Winter Disco is Friday 15th Feb – last day before half term.

SL advised we will have 6 volunteers for each disco – LR will arrange these. GW will check staff volunteers. GW asked if FOM volunteers need to be DBS checked, LR said it was preferred.

SL advised that she wanted to try and change the drinks we provide to a healthier option. SL & VR had gone to Bookers and found cartoon of juices. We now have bookers cards that can be used by the 4 committee members.

Cartoon of juice, a bag of crisps and a bag of sweets works out at 44p per head – approx. 400 needed so a total cost of £176.

It is a bit more expensive than last year but drinks are more healthier. SL also said that farm foods offer good value boxes of crisps – LR will look into it.

LJ suggested that if we are worried about health then why are we providing crisps and sweets. We discussed and it was agreed that we would keep crisps as a snack break during disco but we would scrap the sweets given out at the end. It was also agreed for juice drinks.

GW said that for the next disco the school may be able to cancel the after school club so we can start disco earlier. LR suggested 4.30pm – she will check with DJ.

LJ asked if we could only have 15 mins gap between each disco this would then make the finish time a bit earlier.

New times suggested – 4.30pm-6pm // 6.15pm-7.45pm – we will trial for next disco on 5th July.

LR not sure if will work but happy to trial and see.

10. Teacher Updates

GW passed over a thank you card for Charlotte who made the 120 mince pies at Christmas.

GW also advised that Year 5 are holding their Olympics on 14th Feb and asked if we could sell hot drinks to the parents. SL advised it only needs 2 helpers, LR & VR will do this.

11. Carnival

CN checked West End Parish website re carnival, we can't apply yet but CN will keep checking. SL advised we have more chance of winning if we all dress the same! This year's theme is Children's TV. Discussed a few options, SL will start a working party to sort out. GW will ask Council Crusaders to brainstorm a theme. SL felt that we don't need to do the stall again at carnival as would prefer to do a school fete.

12. Fete

SL asked if she needs to see Rachel Wright to discuss a Fete at the school. GW agreed that it was discussed last year that we could hold one. SL went through her ideas for the fete, she would like to get council crusaders involved to maybe run some stalls or each class hold a stall.

GW said that 1 stall per class may be too much to cover on a Saturday but maybe 1 per phase.

Outside companies get involved and pay a % of their profits to come and sell. ie – ice cream van/hog roast.

SL will start a working party once agreed that we can go ahead. GW will again ask council crusaders to brainstorm for event.

SL suggested for it to be held in spring or end of June. Asked what dates school would prefer. She is happy to sit down and discuss if needed. GW will speak to Rachel Wright. LR said we may have sign/banner in garage that we can use.

13. Future Fundraising

Discussed Fete and Carnival already – all agreed this was plenty fundraising for this year.

14. AGM

SL suggested 2 dates for the AGM – 5th March & 12th March. It was agreed to go with the 12th March and stick with quiz & prosecco night as seemed to go well last year.

We need at least 20 people to attend and invite must go out 21 days before. LR will email CN a copy of last years AGM letter. SL will ask AV to be quiz master again. SL confirmed £40 spend on prosecco, soft drinks and snacks. We should also get a winner/loser prizes, box of chocolates and wooden spoon.

LR said SL needs to do a chair report and chair the evening until everyone steps down from posts. Staff member will chair re election part.

15. AOB

SL mentioned parent mail issues. Discussed the problem at Christmas with shop rota but it was all sorted. SL advised sometimes our requests don't always get actioned on time even though we are providing the 5 days notice. GW will check with office if there is anything else we can do to help the process operate smoothly. LJ said the 5 day rule is for whole school.

NS brought up a query with headlice at the school. It was discussed but all agreed that it's not something that FOM can help with.

JG mentioned a sponsored walk- Solent Way 60 mile walk. It's split into sections from 6-10 miles so suggested we could all walk a section for sponsorship. SL suggested SEP/OCT time.

SL asked LR if all the bulbs had been planted following the request for help just before Christmas. LR advised AV plus 3 parents had come in and sorted it.

16. Date of next meeting

Next meeting is Tuesday 30th April / AGM Tuesday 12th March